IT Sponsored Training

COMPUTER TRAINING SESSIONS FOR FACULTY, STAFF & STUDENTS FALL SESSIONS

NEW MICROSOFT OFFICE 2010 COURSES

The Division of Information Technology is now offering computer training sessions for faculty, staff and students in Microsoft Office 2010 Word, Excel, PowerPoint and Access. The courses are an introduction to the Microsoft Office 2010 Suite and an overview of the differences between Office 2007 and Office 2010. Office 2010 allows users to edit and review documents virtually anywhere they can use their PC, smartphone, or the Web browser. So sign up now for your seat in these classes. Email Sherri Mullen at smullen@desu.edu [1] to register for courses. The frequency of classes based on need. Individual sessions are also available.

http://www.desu.edu/technology/it-sponsored-training [2]

These courses are interactive and will include an in-class assignment. You are welcome to bring your laptop if you have Microsoft Office 2007 already installed. If you do not have a laptop, please inform the trainer upon course sign-up.

Source URL: http://desu.edu/technology/it-sponsored-training

Links:

[1] mailto:smullen@desu.edu

[2] http://www.desu.edu/technology/it-sponsored-training