

Special Handling of Goods and Materials

All items shall be packaged by the Vendor in suitable containers for protection to permit safe transportation and handling and shipped to secure the lowest transportation cost, unless otherwise stated in the purchase order. All deliveries must be shipped to Delaware State University Central Receiving to verify materials have been received, inspected, and verified against purchase orders. No payments will be processed by the University Finance Division without a signed "Receiving Record" from Central Receiving.

Purchase Order Terms and Conditions [1]

NO HAZARDOUS OR FLAMMABLE MATERIALS MAY BE STORED IN ANY OF THE BUILDINGS BY THE VENDOR. ALL SUCH ITEMS MUST BE REMOVED FROM BUILDINGS ON A DAILY BASIS AND CONTAINED IN A FIREPROOF CABINET WHILE ON BUILDING PROPERTY.

Source URL: <http://desu.edu/purchasing/special-handling-goods-and-materials>

Links:

[1] <http://desu.edu/sites/default/files/u536/PO%20Terms%20and%20Conditions.pdf>