Prospective Students

Application Deadlines and Processes

APPLICATION DEADLINES (Domestic)

- June 30 for Fall (August) enrollment
- September 1 for Fall Session II (October) enrollment
- November 15 for Spring (January) enrollment
- February 1 for Spring Session II (March) enrollment
- April 15 for Summer (May) enrollment

APPLICATION DEADLINES (International)

- May 1 for Fall (August) enrollment
- August 1 for Fall Session II (October) enrollment
- November 1 for Spring (January) enrollment
- January 15 for Spring Session II (March) enrollment
- April 1 for Summer (May) enrollment

Graduate Application Processes

For admission to graduate study, applicants must show evidence that they have earned the baccalaureate degree at an accredited college or university and possess the ability to carry out graduate work of high quality. An official transcript of all previous undergraduate and graduate work must be submitted. To be considered for unconditional admissions, applicants should have a minimum cumulative undergraduate grade point average of 2.5 (on a 4-point scale) and a scholastic average of 3.0 in their undergraduate major. The applicant should have successfully completed the requisite undergraduate courses in the field in which they plan to pursue a graduate degree.

The online application [1] **must** be used by all students seeking graduate admission to Delaware State University. A non-refundable application fee of $50 must accompany all submitted applications. For all graduate programs, official scores on the Graduate Record Examination (GRE), Graduate Management Admission Test (GMAT), the Miller Analogies Test (MAT), **or** other specified examinations, writings, documents, or productions as defined by the individual department or program are required. Students scoring below the 50th percentile on the verbal and/or analytical writing section of their standardized examination may be required to demonstrate additional proficiency. Please note that all graduate programs reserve the right to note more stringent admission guidelines and earlier deadlines than the School of Graduate Studies and Research. It is therefore advisable to discuss program requirements with the program director [2] prior to submission of application materials.

All official documents must be forwarded to the Delaware State University Office of Admissions **[3]: Attention Graduate Admissions. GRE Scores are received electronically via the University Testing Service please select code 5153 for electronic submission of your scores.**

- Admission Deferment [4]
- Recommendation for Admission [5]

International Student Admissions

In addition to the requirements noted above, non-English speaking international students applying for admission to graduate study must demonstrate a satisfactory level of proficiency in the English language. This proficiency requirement may be satisfied by meeting the criteria in any one of the following categories:

- Foreign applicants who hold the baccalaureate degree from a regionally accredited college or university within the United States are presumed to be proficient in the English language.
- Foreign applicants who hold the baccalaureate degree or its equivalent from a foreign institution in which English is the language of instruction are presumed to be proficient in English.
- Foreign applicants who do not meet the requirements outlined in 1 and 2 above must take the Test of English as a Foreign Language (TOEFL). Applicants should attain a score of at least 550 on the TOEFL (paper-based test), or a 79-80 (new internet based TOEFL) or a 5.5 minimum IELTS score. **Official scores should be submitted to the** Office of Admissions **[3]: Attention Graduate Admissions**. Have transcripts evaluated by the World Education Service (WES) [6], [7] Educational Credential Evaluators (ECE) [7], or the Association of Collegiate Registrars and Admissions Officers (AACRAO) [8] and then forwarded by the evaluating organization to the Office of Admissions [9]. All academic records must be converted into their U.S. education equivalents by a University-recognized credential agency, to obtain transfer credit for education completed at non U.S. postsecondary institutions. Transcript evaluations must be submitted sealed from the evaluating organization. **NOTE:** *The School of Graduate Studies and Research/Office of Admissions reserves the right to request that transcripts from international English speaking institutions be evaluated by WES or any of the other recognized credential agencies if educational equivalency cannot clearly be determined by the Office of Admissions.*
- Submit an I-20 Application, F-1 Student Seeking Financial Statement, and an Affidavit of Support for Free Room & Board to the Office of [10] International Affairs [10].

*Please note that all application materials are to be received by the deadline noted. Incomplete applications **will not** be reviewed. Some graduate programs have earlier deadlines and more stringent admission requirements than noted for the School of Graduate Studies and Research. Also note that some programs only admit once per year. Please contact your program of interest [11] prior to submission of your application. Complete applications are reviewed and evaluated by the respective Department, which recommends action to the Dean of Graduate Studies and Research. The Dean of Graduate Studies and Research reviews all

recommendations along with application materials; renders an admission decision and extends an offer of admission to the applicant.

University Departments and Resources

OFFICE of PUBLIC SAFETY [12]

Download the on-campus Parking Rules and Traffic Regulations [13] information.

CAMPUS HOUSING [14]

The School of Graduate Studies and Research does not manage student housing. Please contact the Department of Housing and Residential Education [15] at 302.857.6326 or email: housing@desu.edu [16] regarding processes for applying for student housing.

STUDENT EMAIL

Students receiving an offer of admission from the School of Graduate Studies and Research and confirming their intent to enroll should activate a University email via the following link: http://www.desu.edu/technology/webmail [17].

Log in as a student by clicking: “Login to Office365”. Your email username is comprised of the following: first initial, middle initial, followed by last name and the year of your first admission. Your password by default is your student ID number noted on your offer letter. If there are issues contact (302)857-7028 for assistance. Download instructions on resetting your password [18].

PIN NUMBERS

Find instructions on creating and resetting PIN numbers [19] on MyDESU.

REGISTRATION

Students who have received an offer of admission from the School of Graduate Studies and Research are eligible to register for the upcoming semester or session. The student is advised to contact their program director and consult the program of study regarding availability of courses.

TUITION AND FEES [20]

OFFICE OF FINANCIAL AID [21]

Procedures for completion of the Free Application for Financial Student Aid (**FAFSA** [22])

- DSU’s School Code is 001428
- Financial Aid Information [23]

OFFICE OF STUDENT ACCOUNTS

Issues regarding your account balance should be addressed to the Office of Student Accounts via email: studentaccounts@desu.edu [24] or via phone (302.857.6240) If interested in making a payment or enrolling in the payment plan, please visit NelNet [25] on

MYDESU and follow the procedures.

STUDENT HEALTH SERVICES [26]

- All students are required to file completed health forms [27] with the Student Health Services Office.

- Graduate students are not required to opt out of University provided health insurance but all students are required to have health insurance. Please review your healthcare option plans [28] for this academic year.

INTERNATIONAL STUDENT SERVICES [10]

Mrs. Candace Alphonso Moore, Director
Office of International Student Services
Phone: 302.857.6474
Fax: 302.857.6567
Email: cmoore@desu.edu [29]

Contact School of Graduate Studies and Research:

205 Price Building
Phone: 302.857.6800
Fax: 302.857.6803
Email: gradstudies@desu.edu [30]

Hours of operation:
Monday—Friday
8:30 am—4:30 pm

Source URL: http://desu.edu/graduate-studies/prospective-students

Links
[1] https://www.applyweb.com/apply/desug/
[2] http://www.desu.edu/graduate-studies/academic-programs
[3] http://desu.edu/admissions
[4] http://www.desu.edu/sites/default/files/u1336/AdmissionDeferment_2015-fillable.pdf
[5] http://www.desu.edu/sites/default/files/u1336/Recommendation%20for%20Admission_2015-fillable.pdf
[6] http://www.wes.org/
[7] https://www.ece.org/
[8] http://www.aacrao.org/home
[9] http://www.desu.edu/admissions
[10] http://www.desu.edu/international-programs/office-international-affairs-0
[11] http://www.desu.edu/sites/default/files/u132/Graduate%20Studies%20Programs%20and%20Directors_082015.pdf
[12] http://www.desu.edu/public-safety/police-department
[13] http://www.desu.edu/sites/default/files/u643/2014-2015%20Parking%20Rules%20and%20Regualtions.pdf
[14] http://desu.edu/student-affairs/housing-and-residential-education
[15] http://www.desu.edu/housing

[16] mailto:housing@desu.edu
[17] http://www.desu.edu/technology/webmail
[18] http://www.desu.edu/sites/default/files/u711/passwordr.pdf
[19] https://app2prod.desu.edu/PROD/pkg222.openingPage
[20] http://desu.edu/tuition
[21] http://desu.edu/financial-aid/investing-your-future-paying-college
[22] http://www.fafsa.ed.gov/
[23] https://app2prod.desu.edu/dsu/kiosk/services_finaid.html
[24] mailto:studentaccounts@desu.edu
[25] https://app2prod.desu.edu/PROD/pkg228.openingPage
[26] http://desu.edu/student-affairs/student-health-services
[27] http://www.desu.edu/sites/default/files/u487/Healthform2014.pdf
[28] http://www.desu.edu/student-affairs/student-health-insurance
[29] mailto:cmoore@desu.edu
[30] mailto:gradstudies@desu.edu